



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, FEBRUARY 5, 2025 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Jenkins called the meeting to order at 6:00 p.m.

2. Roll Call.

Councilor Brian Bolton, Councilor Wendy Escoffier, Councilor Robert Foreman, Councilor Robin Godwin, Councilor Jessie Murdock, Vice Mayor Marie Moore, and Mayor Dee Jenkins.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, Planner I Cliff Bryson, Town Clerk Leah Rhodes, and Acting Deputy Town Clerk Jadie Edwards.

3. Pledge of Allegiance

Vice Mayor Moore led the Pledge.

4. Consent Agenda – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – December 18, 2024 at 6:30 p.m.
- 2) Special Session (Public Portion) – January 15, 2025 at 5:00 p.m.
- 3) Executive Session – January 15, 2025 at 5:00 p.m.
- 4) Regular Session – January 15, 2025 at 6:00 p.m.
- 5) Joint Work Session – January 16, 2025 at 5:30 p.m.

b) Set Next Meeting, Date and Time:

- 1) Special Session – February 12, 2025 at 5:00 p.m.
- 2) Regular Session – February 19, 2025 at 6:00 p.m.
- 3) Regular Session – March 5, 2025 at 6:00 p.m.

On a **motion** made by Councilor Godwin, seconded by Councilor Foreman, the Council

moved to approve the consent agenda as presented, excluding agenda item 4.a.3.

Roll Call Vote:

Councilor Bolton: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Vice Mayor Moore: aye
Mayor Jenkins: aye

Motion Carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speakers.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on current events.

7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.
- **Administration of Oath of Office of Newly Hired Town Employees.** Staff Resource: Town Clerk Leah Rhodes.

Town Clerk Leah Rhodes administered the Oath of office to Newly Hired Town Employees.
 - **FY25-30 Strategic Plan Update for Year One.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Miranda Fisher provided a status update on the goals outlined in the "Year One Action Plan" that was developed out of the Town's Strategic Plan.

8. **Public Hearing:** Discussion, consideration and possible approval amending the Planning and Zoning Ordinance Section 601 – Zoning Decisions, by adding new subsection 601-A(2),(2.a),(2.b), (2.c) and subsection 601-A(3), (3.a), (3.b), (3.b.1), (3.b.2), (3.c.1), (3.c.2) and (3.c.3). Staff Resource: Planner I Cliff Bryson.

- **Staff Comments**
- **Open Public Hearing**
- **Close Public Hearing**
- **Council Discussion**

Planner I Cliff Bryson stated this is a staff-initiated text amendment to the Zoning Ordinance in response to SB1162, which the Governor approved on April 23, 2024. The bill requires all municipalities to adopt an amendment to the Zoning Ordinance requiring the municipality to determine whether a residential zoning application is administratively complete within 30 days after receiving the application, to determine whether a resubmitted application is administratively complete within 15 days of receiving the resubmitted application, and once the application is complete, the municipality shall approve or deny the application within 180 days. There are provisions allowing the granting of extensions if necessary. The new provisions approved by the state apply to Residential Zoning Map Changes.

Planner I Bryson stated this amendment required adoption by January of 2025. However, limited staff resources and other priority assignments are the reasons this required text amendment is coming before the Town Council after the January 2025 adoption date. The text amendment is coming to the Town Council as a separate ordinance from the Comprehensive Zoning Code update.

Mayor Jenkins opened the Public Hearing at 7:03 p.m.

There were no speakers during the Public Hearing.

Mayor Jenkins closed the Public Hearing at 7:03 p.m.

Planner I Bryson stated to the Mayor and Council there is a clerical error on Pg. 63 on Ordinance number 2024-A498 in the fifth Whereas needs to say fifteen days.

On a **motion** by Councilor Godwin, seconded by Councilor Murdock, the Council **moved** to approve Ordinance 2024-A498 with the clerical correction on the fifth whereas clause.

Roll Call Vote:

Councilor Bolton: Aye
Councilor Escoffier: Aye
Councilor Murdock: Aye

Mayor Dee Jenkins: Aye
Vice Mayor Moore: Aye
Councilor Foreman: Aye
Councilor Godwin: Aye
Motion Carried 7-0.

9. Adjournment

Mayor Jenkins adjourned the meeting at 7:06 p.m.


Mayor Dee Jenkins


Attest: Town Clerk Leah Rhodes

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on February 5, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 10 day of February, 2025.


Leah Rhodes, Town Clerk